



**Shared Governance Council
November 12, 2014
Minutes**

Present

Michael Wyly, James DeKloe, Kevin Anderson, Karen McCord, Debbie-Luttrell Williams, George Olgin, Jeff Lehfeltdt, Richard Crapuchettes, Erika Gonzalez, Shirley Lewis, Christie Speck, Diane White, Wade Larson, Jowel Laguerre, Patrick Killingsworth

Absent

Ariyana Smith

Call to Order

The meeting was called to order at 2:05 p.m. by the chair, Interim Vice President Diane White.

Approval of Agenda

Agenda Item #6, Senate Proposed Revisions to Current Code of Ethics, and Agenda Item #7, New Prerequisite and Corequisite Policy for Curriculum Committee were removed from the agenda. These two items will be placed on the December 10, 2014 Shared Governance meeting agenda.

It was moved by Debbie Luttrell-Williams and seconded by Jeff Lehfeltdt to approve the agenda as amended.

The motion passed unanimously.

Approval of Minutes

Christie Speck noted the misspelling of her name and asked that it be corrected.

It was moved by Jim DeKloe and seconded by Erika Gonzalez to approve the minutes of October 8, 2014, as corrected.

The motion passed unanimously.

Public Comments

There were no public comments.

Superintendent/President's Report

Dr. Laguerre shared that thirty-six districts submitted letters of intent to the state Chancellor's Office indicating their desire to host a baccalaureate degree program. Solano Community College is among them and submitted a letter of intent for Engineering Technology.

Dr. Laguerre explained that the legislation, known as Senate Bill 850, allows up to 15 districts to establish a pilot baccalaureate degree program in a field of study not offered by the California State University (CSU) or University of California (UC). The law outlines the general criteria that districts must meet for selection to host a program. It also directs the California Community Colleges Board of Governors to develop a process for selecting each district.

Considerations for selection include geographic distribution of the pilot programs, diversity of pilot programs, ability of the district to establish a rigorous program in their proposed field, and that the proposed program will meet an unaddressed local or statewide workforce need.

Under the law the four-year degree programs must be up and running by at least the 2017-18 academic year, however districts may start their programs by the fall 2015 semester. Districts must also seek approval from the Accrediting Commission for Community and Junior Colleges to start a program.

Dr. Laguerre also shared that the pilot program to offer correspondence courses to inmates at the State prison in Vacaville is scheduled to begin in January 2015. An MOU will be developed with Solano faculty for this program.

Human Resources Update

Wade Larson, Associate Vice President of Human Resources, reviewed with Council members the job descriptions for the Human Resources Generalist position and the Human Resources Executive Assistant position that will be going to the Governing Board on November 19, 2014.

Budget Update

Patrick Killingsworth, Director of Fiscal Services, presented the College's quarterly financial status report for the quarter ending September 30, 2014. This will be going to the Governing Board at the November 19, 2014 meeting. Director Killingsworth noted that there is currently a \$1,374 million deficit; it is proposed to use the reserve to make up this amount, which will result in a change from 9.1% in 2013-2014 to 6.23% for 2014-2015.

Areas that are being reviewed are:

- Academic salaries (\$847,255 above projections)

- Other staff salaries that includes overtime and substitutes (\$485,048 above projections)
- Supplies and materials (\$16,617 above projections)

Director Killingsworth also noted that employee benefits came in under projections for a cost savings of \$406,408.

Board Policy and Procedures 4215, Smoking on Campus

Chair, Interim Vice President Diane White reported that she shared with the Superintendent/President's Cabinet the recommendation of the Shared Governance Council that the Governing Board revisit Board Policy 4215 as the policy in its present form is unenforceable. Interim Vice President White stated that the next appropriate step would be for the Council to form an ad hoc committee to draft revisions for the Superintendent/President's Council to review.

Jeff Lehfeltdt, Richard Crapuchettes, Shirley Lewis, Karen McCord, and Erika Gonzalez volunteered to serve on the ad hoc committee. Jeff Lehfeltdt will chair the subcommittee. This ad hoc group will bring a report back at the December 10, 2014 Shared Governance meeting.

Governing Board Meeting Agenda – November 19, 2014

The agenda of the November 19 Governing Board meeting was reviewed. The meeting will be held on campus in the back half of the cafeteria and will begin at 7 p.m.

Adjournment

It was moved by Richard Crapuchettes and seconded by Erika Gonzalez to adjourn the meeting.

The motion passed unanimously.

The meeting adjourned at 3:12 p.m.

Respectfully submitted by Laurie Gorman

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